

Birla Public School, Doha - Qatar
Circular for Parents of Grade V

Dear Parent,

Sub: Guidelines for Online Periodic Assessment 2

We appreciate your co-operation in the current situation. BPS has adapted to the MoEHE directives time and again and made effort to ensure that every student is learning and continues to do so in the future as well.

In the process of learning and teaching it is imperative to evaluate the learning process. We have successfully used the online platform to conduct the Periodic 1 Assessment during June 2020. We extend the same for a Periodic 2 Assessment in the month of October 2020.

A major responsibility regarding the integrity of an online Assessment lies on the student and parent. We trust our ever supporting parents to be vigilant during the PT 2 Assessment, while your ward takes the online Assessment.

To support the Online Assessment, please read the following instructions carefully:

1. Duration of the Assessment (Active Time) is 1 hour.
2. Timings :-
 - a. 7:45 am to 8:00 am: Attendance and Instruction for the Test, by the teacher.
 - b. 8:00 am to 9:00 am: Test time. Student's to attempt the Questions.
 - c. 9:00 am to 9:10 am Conclusion and Submission online.
3. The student is expected to join an online zoom meeting at 7.45 am. Parent may assist the student for the same. The Class Teacher will share the meeting link for the same.
4. The teacher will be available online through the Test timing for support. Listen carefully and comply with the instructions of the teacher at all times. Parent may assist the student as and when required only.
5. **For the Subjects: English, Mathematics, EVS and Language** - Assessment will be Online through ICR and online zoom meeting. The MCQ paper (Alike - Birla Bay Bridge) will be available at 8.00 am.
6. **For the Subjects: Language** – Assessment will be Online through Google Classroom and online zoom meeting. The Question Paper will be available in the Google Classroom at 8.00 am.
7. **Students are expected to be HONEST and ETHICAL during the assessment. Academic dishonesty will be regarded as "an (intentional) act of deception". Parents are expected to adhere to non-academic support only.**
8. Parents are requested to invigilate the students during the assessment.
9. If you face any technical difficulty, the parent is advised to send email to the Class teacher immediately, during or after the assessment, stating clearly the nature of difficulty faced. Please add screen shot of the screen wherever possible. Due consideration will be given in such cases. Read FAQs for more information.

Please Note: Since this is an online Assessment, it will be time-bound. The Assessment will begin and end at the set time. So parents and students are advised to be mindful of this factor and plan accordingly.

Sd/-
A.P. Sharma
Principal

The Technical requirement is as follows:

Google Classroom - System Requirements

Operating System and Browser Versions

G Suite supports all major web browsers, but we strongly recommend using Google Chrome to access G Suite. For more information on supported browsers, please visit Google's Supported Browsers page.

Google Classroom is supported on the following devices/browsers;

Operating Systems:

- Apple® mac OS® and mac iOS® (ipads/iphones)
- Microsoft® Windows®
- Chrome OS

Browsers: Use the most current versions of the following **browsers**;

- ☐ Chrome Browser - *Recommended Browser*
- ☐ Apple Safari
- ☐ Mozilla Firefox
- ☐ Microsoft Edge

Other Browser Settings:

Cookies must be enabled on the browser for many login methods to work.

Troubleshooting Tips

- ☐ Should you have issues using Google Classroom tools, try another browser or a mobile app if applicable.
- ☐ Chrome is the recommended Browser.
- ☐ Ensure that your browser default email id must be our school mail id.

For more help, contact us:

By phone: **77398120** - available weekdays 8: AM – 3:30 PM

By email: **itteam@bpsdoha.com**